

## ***WELCOME TO ST. WINEFRIDE'S PARISH***

(A PARISH IN THE MORTLAKE DEANERY  
OF THE ARCHDIOCESE OF SOUTHWARK)

Our Parish has been in existence for over 100 years. The Marist Fathers (The Society of Mary) first established a Catholic Mission in a temporary chapel in Kew Gardens Road in 1898. The church was opened in 1906 and was served by the Marist Fathers until 1984.

Our church is dedicated both to Our Lady of Loreto and Saint Winefride. This double dedication arises because the Founder of the Society of Mary had made a pilgrimage to the Loreto shrine in Italy in 1833 immediately after asking for papal approval to establish the Society; and Saint Winefride was the favourite saint of one of our principal benefactors. The Church was opened in 1906 and the side aisles, baptistery and chapels were added in 1968. Remodelling of the sanctuary took place in 1977 and - in celebration of the parish centenary - the church was refurbished and decorated in 1998. A book on the History of the Church and Parish is available in the Repository, price £2.00.

We are fortunate that so many people take an active part in the life of the parish, but there is always room for more help and so please think about sharing your talents with us if you can.

Please come and introduce yourself and let me know if we can be of any help.

If you haven't already done so, please could you also complete the registration form, which is available at the back of the church, and then return it to the presbytery.

With every blessing

Father Tom Scannell

# *The Liturgy*

Parishioners are able to share in numerous ways in the celebration of Holy Mass

## ***Choir and Organist***

Francis Marchal is our Director of Music and organist. Small choirs sing at the 9.30 and 11.00am Sunday Masses. These combine for major feasts. New voices are always welcome. Let Francis know if you are interested.

Contact: Francis Marchal: 8573 7470

## ***Eucharistic Ministers***

Eucharistic Ministers, appointed by the Parish Priest, assist at each Mass and a monthly rota details all duties. This is available at the back of the church. Ministers also assist the Parish Priest in taking the Blessed Sacrament to the sick and housebound.

Contact: Valerie Booth: 8940 3076

***Exposition*** takes place from 10.00 -11.00am on the First Friday of each month.

***Stations of the Cross*** each Friday in Lent at 5.00pm.

***Rosary and Benediction*** regularly during October

## ***Readers***

Volunteers to read at Masses are always welcomed. Rotas are available at the back of the church. If you would like to read please contact Father Tom initially on 8940 3101 and then Loretta Prentice who organizes the rotas and training.

## ***Bidding Prayers***

We have a rota of people who write the Bidding Prayers for each Sunday. Extra writers are always welcome. Please contact Fr Tom initially, and then Barbara Wood who maintains the rotas and has produced guidelines and a help sheet.

## ***Sacristans***

Parishioners act as Sacristans by preparing the Sanctuary for Mass, laying out vestments and serving the priest, mainly for the weekday Masses.. Contact Fr Tom if you would like to train as a Sacristan.

## ***Servers***

Altar servers have a great responsibility in helping both the priest and congregation in worship. We always welcome new boys and girls to join the team of servers. Please speak to Fr Tom if you would like to serve.

Servers are also welcomed at our weekday Masses – a role which might suit retired parishioners? Contact Father Tom.

## ***Pastoral Activities***

### ***Jumble Sales***

A great draw across the neighbourhood and raising considerable sums for charity. Held in the Hall.

### ***Society of St. Vincent de Paul***

Part of a nationwide network of Catholics, the St. Winefride's Conference visits the sick, elderly and housebound, and offers practical help to those in need.

### ***Repository***

The Repository (Church Shop) is open regularly January to October, and every week during November and December. It sells cards, books, religious artefacts etc., and carries special stocks for Easter, Confirmation, First Communion and Christmas. Orders can be placed via any of the shop's volunteers. Dates of opening are posted on the shop door.

### ***Welcome Group***

A form is available at the back of the church for new parishioners to complete. This provides important information for our parish register and all newcomers to St. Winefride's are urged to fill one in. Completed forms should be delivered to the Parish Office at 1, Leyborne Park. Once or twice a year we host a Sunday Coffee Morning to welcome newcomers to St. Winefride's.

### ***The Parish Project***

This is an annual fund-raising venture headed by the Charity Advisory Committee, raising awareness as well as money for a specially selected charity. Parishioners are encouraged to organize personal fund-raising through home or work, as well as taking part in whole parish initiatives such as direct giving, the parish supper, parish sales, etc.

### ***The Advent Angels***

At the start of Advent angels appear on a Christmas tree at the back of church. Each angel carries a name and a gift idea; parishioners are invited to choose an angel and purchase its suggested gift. This way, local people on low incomes or going through difficult times are able to share the goodwill of Christmas with us. This annual project is done in conjunction with Richmond Social Services and other churches in St. Margaret 's and Kew.

## ***Education***

### ***Baptism and Marriage Preparation***

Please contact Fr Tom 8940 3101.

### ***Children's Liturgy***

The younger Children's Liturgy group is for children aged from 3 years up to the end of reception and is held in the Rinkenbach room (the room behind the main Hall), during the first part of the 9.30am Mass on Sunday. It is run by parents who introduce children to God and His work, read relevant child-friendly Gospel stories, prepare the children for Mass and organize various activities.

A group of older children between six to eight years meet in the Church Hall. The teachers use a combination of prayer, singing and craft work to help focus on the liturgy of the day and to learn about the Church's year.

Children from both groups join their families and the rest of the congregation in church just before the Offertory Procession. They present their work to the priest. On the first Sunday of the month we have a special children's Mass when the older children are present for the whole service and the 3-5 year olds **only** go to the Rinkenbach Room for the first part of the service.

### ***First Holy Communion***

Classes preparing children for their First Holy Communion are held during the period October to June for children aged 7 and above.

It is a requirement of our Diocese that the parents of the new Communicants should also receive instruction as they have a vital role in the children's preparation and formation. Parents must attend a number of meetings designed to focus on areas of the Faith the children will learn about; these will also enable parents to share their own understanding, and to voice any problems they may encounter.

Contact: Fr. Tom 8940 3101

### ***Confirmation***

The Bishop comes to St. Winefride's for Confirmation every other year, usually after Christmas and before Lent. Preparation classes begin in Sept/Oct. of the previous year. Contact: Fr. Tom 8940 3101.

### ***Rite of Christian Initiation of Adults (RCIA)***

Anyone interested in learning more about the Church is always welcome and should contact Fr. Tom or Barbara Wood.

## ***Social Activities***

The parish runs many functions throughout the year, some on a regular basis and others only occasionally.

### ***Coffee Mornings***

Coffee Mornings are held, usually on Sundays, through the year.

A regular charitable coffee morning is held on the first Sunday in March, June, September and December after both morning Masses. They are a popular social occasion allowing parishioners to meet informally and to raise awareness of the needs of others. 'Bring and Buy' sales are run and money raised is sent to a different nominated charity each time.

**Occasional Coffee Mornings** are held to promote different groups or special events. **Anyone** is welcome to organize one of these – contact Father Tom for permission and the Parish Office as to the availability of the Hall.

### ***First Friday Lunches***

Another long established tradition at St. Winefride's and popular with the local community, our First Friday Lunches help people to meet informally over a simple but nourishing meal. Lunches are served in the church hall from 12.30pm until 2.00pm . All profits go to charity, often local charities but also national and international concerns.

***These activities are always publicized in our Newsletter, with the necessary contact details.***

## *Property*

Under the category of 'property' we include a wide variety of activities ranging from the maintenance of the fabric of our church and the garden, to the day-to-day running of the church and the hall.

### *Church Hall and Rinkenbach Room*

The church hall has facilities for catering. In addition to the large hall, accommodating over 100 in conference style seating, there is the small Rinkenbach Room for meetings and committees.. There is access for the disabled. If you wish to hold a meeting or private function you will need to make an advanced booking.  
Contact the Parish Office.

### *Sacristy*

Successful running of the sacristy is fundamental to carrying out required liturgical procedures and also in creating the serenity we wish to display in conducting our services. Tasks include laundry of the altar linen and cleaning of the church.  
Contact: Fr. Tom

### *Church cleaning*

A group of volunteers clean the church every Thursday morning from 10.00-11.30am. They are always happy to welcome new helpers.  
Contact the Parish Office who will be happy to introduce you to the team.

### *The Garden*

Help with maintaining the grounds and gardens is always welcome. Weeding, pruning, deadheading, mowing, watering, raking, sweeping and snow clearance are done on an ad hoc basis by parish volunteers.  
If you have green fingers and some time to spare, please contact the Parish Office who will put you in touch with the garden team.

# ***Parish Committees and Administration***

*(includes Property and Communications)*

## ***Parish Assembly***

The Assembly is open to the whole Parish and meets annually to report on activities of all the parish interest groups. The Assembly also provides an open forum at which parishioners can raise issues, concerns, or other points of interest.

Contact the Secretary to the Co-ordinating Committee

## ***Parish Co-ordinating Committee***

The Parish Co-ordinating Committee meets four times a year and reviews the activities of each of the parish interest groups. Members comprise representatives of those interest groups and they elect a chairperson. The committee considers parish needs and facilitates measures to meet them; responds to recommendations from the Parish Assembly; and carries out tasks entrusted by the Parish Priest.

Contact the Secretary of the Co-ordinating Committee.

## ***Finance Committee***

The main task of the Finance Committee is to assist the Parish Priest in his duty as an agent of the Trustees of Southwark Diocese. Members ensure a budget is prepared, check income and expenditure, make annual accounts available to the Parish. The committee has responsibility for ensuring financial controls are in place and sanctions expenditure on any major projects.

## ***Charity Advisory Committee***

The Charity Advisory Committee organizes the Annual Project to raise funds for specific projects, and advises Fr Tom on other charity matters.

## ***Gift Aid***

Parishioners should be aware of the advantages of our Gift Aid scheme which allows the parish to claim back tax from donations made by tax payers to church collections. This revenue greatly boosts parish funds.

## ***Safeguarding Children and Vulnerable Adults***

Within the Parish there is a team of Safeguarding Officers who liaise with those coming into contact with children and vulnerable adults in the Parish. In accordance with Church procedures and under current government legislation, all those from the Parish who work with or visit children or vulnerable adults have to be interviewed, provide references and undergo safeguarding checks. They must be registered with the Government Safeguarding Authority and it will be a criminal offence for the Parish to employ them if they are not.

## ***Communication***

A weekly Newsletter is produced and notices about parish, local and diocesan events are also posted on the notice boards at the back of the church. The parish also has a website ([www.stwinefrides.org.uk](http://www.stwinefrides.org.uk)) which is updated weekly.

Material for the Newsletter should reach the Parish Office by Wednesday of each week.

## ***General Information***

**Contact details** Our Lady of Loreto & St. Winefride's Church  
1, Leyborne Park  
Kew Gardens  
TW9 3HB

**Tel:** 020 8940 3101 **E-Mail:** [stwinefrideskew@googlemail.com](mailto:stwinefrideskew@googlemail.com)

**Website:** <http://www.stwinefrides.org.uk>

The church publishes a weekly newsletter which is also available on the website. Items for inclusion should reach the Parish Office by Wednesday each week.

## ***Mass Times and Services***

### ***Daily Masses***

Monday to Saturday 9.30am

***Sunday Masses*** 6.00pm Saturday  
9.30am  
11.00am  
6.00pm

***Holy Days*** 9.00am\*  
7..30pm

\*Please note 30 minutes earlier than usual to avoid parking restrictions.

### ***Sacrament of Reconciliation***

Saturday from 10.00am to 10.30am and from 5.15pm to 5.45pm and on request.

### ***Morning Prayer***

Monday to Friday at 9.00am. A time for private prayer before Mass.

### ***Exposition of the Blessed Sacrament***

is held on the first Friday of the month after the morning Mass for an hour until 11.00am.

### ***Baptisms, Marriages and Funerals***

By arrangement with the Parish Priest.

## *Times at nearby Catholic Churches*

<b><i>EAST SHEEN</i></b>	<b><i>Sunday</i></b>	<b><i>Holy Days</i></b>
<b><i>Our Lady Queen of Peace</i></b>	6.00pm (Saturday)	10.00am
222 Sheen Road	8.30am	8.00pm
Tel. 020 8876 6467	10.30am	
<b><i>RICHMOND</i></b>	<b><i>Sunday</i></b>	<b><i>Holy Days</i></b>
<b><i>St. Elizabeth of Portugal</i></b>	5.30pm (Saturday)	
The Vineyard	9.30am	12.30pm
Tel. 020 8940 2439	11.00am	8.00pm
	5.30pm	
<b><i>TWICKENHAM</i></b>	<b><i>Sunday</i></b>	<b><i>Holy Days</i></b>
<b><i>St. Margaret's</i></b>	8.30am	7.15am
130 St. Margaret's Road	10.30am	
10.00am		
Tel. 020 8892 3902	6.30am	8.00pm
<b><i>CHISWICK</i></b>	<b><i>Sunday</i></b>	<b><i>Holy Days</i></b>
<b><i>Our Lady of Grace &amp; St. Edward</i></b>	6.30pm (Saturday)	
10.00am		
247 High Road, London W4	8.30am	12.30pm
Tel. 020 8994 2877	9.45am (Family)	7.30pm
	11.00am (Sung	
	12.15pm	
	6.30pm	

## ***Outreach***

St. Winefride's parishioners are involved with many activities beyond the parish; some are prayer based, some are social, some are ecumenical, some focus on the community and others on national and global issues.

### ***Christian Aid***

Our parish is represented on the Richmond Christian Aid Committee which meets three or four times a year. The main activities are the Christian Aid Week 'House to House' Collection in May and a sponsored walk in Richmond Park in September. Collectors are needed for Christian Aid week and sponsors are always welcomed by the dedicated walkers.

Contact: Peter Nixon: 8876 0976 peter@nixon8.fsnet.co.uk

### ***Kew Youth Project***

This venture is run in association with St. Luke's Church in Kew and the Cambrian Centre in Richmond to benefit the young people of Kew.

Contact: Father Tom 8940 3101

### ***Churches Together in Kew/Kew Lent Group***

One of the main shared activities in Kew has been the programme of Lenten Discussion Groups, attended by about 100 people from all the Kew churches each year. Other activities include ecumenical services and days of reflection.

### ***Vineyard Sunday Lunches***

Working in rotation with other churches, St Winefride's organises and hosts a Sunday lunch for those in the area who might otherwise be spending the weekend on their own. The project was developed with the support of the Vineyard day Centre. Help is always required, not just in preparing the meal, but also in setting up the hall and clearing up.

### ***MISSIO (Formerly the Association of the Propagation of the Faith)***

A number of parishioners take charity boxes for this apostolic work.

Contact: Jim McGlynn 8940 1486

### ***Women's World Day of Prayer***

St. Winefride's is one of some fifteen local churches that take part in this interdenominational annual day of prayer, held on the first Friday of March.

Contact: Kate Beeton 8940 4375 or Fr Tom 8940 3101

### ***Deanery Pastoral Council***

St. Winefride's is one of nine parishes within our local deanery. Parishioners are represented by Barbara Wood and Teresa Chance.

## *Contacts*

Contact details for all the groups and initiatives mentioned are listed below.

<b>Parish Priest</b>	Fr Tom Scannell	8940 3101
<b>Parish Administration</b>	Joan Rundle	8940 3101
<b>Co-ordinating Committee Secretary</b>	Albert Demargne	8948 5738
<b>Finance Committee</b>	Juliet Thompson	8940 2931
<b>Charity Advisory Committee</b>	Joan Rundle	8876 6551
<b>Gift Aid Scheme</b>	Teresa Chance	8892 2023
<b>Safeguarding</b>	Parish Office	8940 3101
<b>Deanery Pastoral Council</b>	Barbara Wood	8940 7043
<b>Churches Together in Kew</b>	Rita Biddulph	8878 9597
<b>Christian Aid</b>	Peter Nixon	8876 0976
<b>Society of St Vincent de Paul</b>	Christopher Forster	8892 2618
<b>Missio</b>	Jim McGlynn	8940 1486
<b>Women's World Day of Prayer</b>	Kate Beeton	8940 4375
<b>Children's Liturgy</b>	Liz Garrigan	8940 8484
<b>Choir</b>	Francis Marchal	8573 7470
<b>Extraordinary Ministers</b>	Valerie Booth	8940 3076
<b>Readers</b>	Loretta Prentice	8878 3937
<b>Prayers of Intercession</b>	Barbara Wood	8940 7043
<b>Baptism Preparation</b>	Thomas Flintoff	8878 7767
<b>RCIA</b>	Barbara Wood	8940 7043
<b>Welcome Group</b>	Parish Office	8940 3101\
<b>Church cleaning</b>	Anne Gregan	8876 7296
<b>Garden</b>	Tony Pongracz	8948 4598
<b>Church Flowers</b>	Oona Stannard	8940 2997
<b>Church Shop</b>	Mary Birch	8255 9816
<b>Advent Angels</b>	Majella Forster	8892 2618
<b>First Friday Lunches</b>	Liz Robinson	8412 1895
<b>Vineyard Lunches</b>	Rita Biddulph	8878 9597
<b>Coffee Mornings</b>	Joan Rundle	8876 6551
<b>Jumble &amp; Charity Sales</b>	Mary Birch	8255 9816